

St. Francis Borgia Catholic Church

2005 Davis Drive, Blair, NE 68008

402-426-3823

Facility Cleaning Procedure

Your use fee for the facilities of St. Francis Borgia does not include cleaning. Please be sure to leave the facility as clean as you found it after your event is concluded.

1. Place all trash in the lined cans. When finished, take all trash out to dumpster in the back of the social hall. Replace liners (found under the microwave cart) in all cans.
2. Wipe down all tables, countertops and chairs used with warm, soapy water. Do not use bleach. You will find wash rags in the kitchen drawer near the wash sink. You will find soap and a bucket at the kitchen sink.
3. Vacuum the carpet in the social hall, sweep the wood floor and wet mop the kitchen floor, if the kitchen is used. The vacuum is located in the storage room adjacent to the kitchen. The mop and broom are in the mop closet.
4. Please take any leftover food, drink, and decorations with you. Do not leave anything in the refrigerators and please do not use anything you find in the refrigerators.
5. All lights need to be shut off before you go and all doors closed.

Thank you in advance for respecting church property. St. Francis Borgia is happy to be able to provide this facility for your use and enjoyment.