

# St. Francis Borgia Parish Religious Education

## 2018-2019 Registration

To register this year for PRE, you will need to join ConnectNow (our Parish online database). Please use the following steps to get logged into ConnectNow and register for PRE. If you are unable to access the internet or are new to the parish, please contact the parish office at 402-426-3823.

### STEP 1:

- go to <https://connectnow.parishsoft.com/omaha>
- Click on **NEW USER** link (*if you have already registered, go to STEP 2*)
- Choose 'St. Francis Borgia Parish, Blair' from the drop-down box, fill in the information for HEAD OF HOUSEHOLD and your current email address.
- You will receive an email with a temporary password.
- Log in with temporary password and create your own password.
- Write down your username and password somewhere so you can find it for next year!! 😊

### STEP 2:

- Log into your ConnectNow account at the address in Step 1.
- Click on the 'My Family' tab and then the link for 'Family Detail' in the blue bar. Look through your family's information, contact phone #s, home addresses, and email addresses for family and both parents. (*When I send an email, it will go to the parent email addresses.*) Check for spelling, birth-days, etc. Click on 'Edit Details' to change information and make sure to click 'Save' when finished.
- To register for PRE, go to the 'Family Education' tab and click on the link 'Online Registration' in the blue bar. Select '2018/2019' in the Term drop-down box and then 'Add Student' for each child registering. Select the year your child will be entering THIS FALL. (Don't worry if they are in class a or b, they will most likely be moved around.) Finally, click 'Submit Registration'.
- As they are processed in the office, you will receive an email verifying your children are registered.
- Finally, use the remittance slip below to send back with payment.

.....  
Cut here and remit with payment

Family Name: \_\_\_\_\_

☐ I have registered \_\_\_\_ number of children for PRE through ConnectNow

☐ I have selected an area on the back that I would like to volunteer for

☐ I have enclosed a check and/or cash for the PRE registration payment

☐ I am (or will be) a weekly teacher or assistant

### Registration costs:

- \$60 per child, grades 1-12
- \$25 per Sunday School student, ages 4- Kindergarten
- \$150 maximum per family
- Weekly teachers and assistants will have fees waived

*Flexible fees available- talk to Fr. James.*

Checks should be made to **St. Francis Borgia**.

Please place in the collection basket, drop off, or mail to:

PRE Registration  
2005 Davis Drive  
Blair, NE 68008

*I will bless you...and make you a blessing to others. (Genesis 12:2)*

**We need YOU!**

**Teacher** (We need teachers in all grades PreK-12 to prepare and carry out weekly lesson plans with provided curriculum. Most classrooms have two adults)

**Classroom Assistant** (assist teacher in the classroom on a weekly basis)

**Substitute Teacher** (fill in when a teacher is absent)

**Christmas Party** (plan and implement your child's classroom Christmas party)

**7<sup>th</sup> and 8<sup>th</sup> grade lock-in** (coordinators and volunteers needed- supervise and plan activities)

**Family Activity Night** (a one evening commitment to help with planned activities)

**Celebration Committee** (plans and implements all PRE Celebrations and Family mass dinners)

**PRE Church Performances** (directing Christmas play and/or Living Stations of the Cross)

If you would like to help, but are not sure where, please note that on the slip below.

*For questions about volunteering or about the registration process, please contact :*

*Sinéad Chaffee*

*sinead.pre@outlook.com*

*402.426.3823.*

I, \_\_\_\_\_, would like to volunteer for the following:

- ☐ Teacher, grades willing to teach \_\_\_\_\_
- ☐ Classroom Assistant, grades willing to assist in \_\_\_\_\_
- ☐ Substitute Teacher
- ☐ Christmas Party
- ☐ 7th & 8th Grade Lock-In
- ☐ Family Activity Night
- ☐ Celebration Committee
- ☐ PRE Church Performances
- ☐ Other: \_\_\_\_\_

#### Photo permission

\_\_\_\_\_ (Please initial here for permission)

I give my permission for St. Francis Borgia to use photos of my child(ren) participating in PRE/Church activities. These photos will only appear in PRE-VIEWS, PRE newsletters, the parish website, or the parish Facebook page.